



Animal Control Officer

Department: Police

Class Code: 2112

EEO Code: 24

FLSA: N

Effective: 01/03/1992

GENERAL STATEMENT OF DUTIES:

Under general supervision; performs work of moderate difficulty in enforcement of animal control laws and regulations; and performs other work as required.

SPECIFIC STATEMENT OF DUTIES:

(Illustrative only)

Patrols assigned area for violations; operating truck; answers complaint calls related to animals; investigates complaints and as necessary captures and impounds unlicensed, stray and uncontrolled animals; snares animals with device; cages or secures animal in truck; may lift and carry animal; removes animal from truck to shelter cage or other enclosure; investigates reports of animal bites, cruelty and neglect; observes areas of alleged violations and interviews available witnesses to determine if laws are being violated; examines dog licenses for validity and issues warnings or summonses to delinquent owners; prepares for and testifies in court; picks up dead, injured, or unlicensed animals; decapitates animal heads for rabies testing; responds to livestock in violation of fence code; answers wildlife calls when Game Warden is not available; picks up and sets traps; when not on call, cleans shelter, feeds and waters animals; answers questions and provides information on the animal control program; conducts tours; prepares state and local reports as required; cleans and services animal control trucks and equipment; and performs other work as required.

REQUIRED SKILLS, KNOWLEDGE AND ABILITIES:

Some knowledge of animals and animal behavior; some knowledge of the safe and humane methods of capturing and controlling animals; some knowledge of the geography of the County; some knowledge of state laws as they pertain to animal control.

Working skill in learning, interpreting and applying animal control laws and regulations; working skill in patrolling for animal control violations, in investigating complaints, and in capturing and controlling animals; working skill in operating firearms; working skill in communicating effectively, orally and in writing.

MINIMUM EDUCATION AND EXPERIENCE:

Completion of core curriculum for high school and one year experience involving work with animals or in public contact work; or an equivalent combination of training and experience.

ADDITIONAL REQUIREMENTS:

Valid vehicle operator's license.

This class specification is not intended to describe and does not necessarily list the essential job functions for a given position in a classification.